



## Day Camp Parent Guide

### *Important Information for Day Camp*

#### **Drop-off and Pick-up**

Drop-off is at the Welcome Pavilion from 7:30am-8:30am. Enter The Billy Graham Training Center, pass through the Gatehouse using the left lane, take a right at the four-way stop, and follow the camp road up to the Welcome Pavilion. At the Welcome Pavilion, there will be cones directing you through the parking lot, so that you enter the pavilion from the far side. Please continue to use the same route throughout the week. Pull under the awning to drop off your camper. The bus will leave the Welcome Pavilion promptly at 8:30am to drive to our Day Camp Pavilion.

Pick-up is also at the Welcome Pavilion from 4:30pm-5:30pm. Campers will arrive between 4:15-4:30pm. Please drive through the parking lot as you did in the morning. Form a line behind the cones at the end of the parking lot. When the bus arrives, we will remove the cones and begin pick-up. Please call our office if you are delayed.

Please list everyone who is permitted to pick up your camper on the 'Authorized Grown-Ups' Form found on the Forms and Documents section of your [CampInTouch account](#). We will not release campers to anyone who is not listed unless notified in writing by a parent or guardian.

#### **Location**

Camp Cedar Cliff is located east of Asheville, NC at the Billy Graham Training Center. You will find us at exit 55 off I-40. Our physical address is 5 Porters Cove Road, Asheville, NC 28805.

#### **Monday Check-In**

On your camper's first day (Monday) at check-in, we'll have two car lines. The left lane will be for parents who have missing forms that need to be completed. The right lane will be our expedited drop-off line for families who have all forms already complete.

During check-in, your child will get a wristband with their pod assignment for the week as well as a name tag. We'll also give you a hang tag for your rearview mirror. This tag will allow you to enter the Gatehouse at The Billy Graham Training Center for the rest of the week. Please make sure that it is displayed each morning and afternoon. As you enter the Gatehouse each day for pick-up/drop-off, keep **left** so the guard can see your tag.

### **Late Drop-off and Early Pick-up**

Campers arriving late (8:30-8:45am) will be picked up from the Welcome Pavilion. If arriving later than 8:45am, you must bring your camper directly to the camp office (about .5mi down the road from Welcome Pavilion) and our staff will help them reach their pod.

In order to ensure the best camp experience for all campers, we ask that early pick-ups be done at either 2:00pm or 3:30pm. If you need to pick-up your camper at one of these times, we ask that you call the office at 828-450-3331 or notify the Day Camp Team at drop off that morning. All early pick-ups must be made at the office.

### **Friday Parent Program**

There will be a 15-minute parent program on Friday afternoon at Welcome Pavilion starting at 4:00pm. This will be a time for you to get a glimpse into your camper's fun-filled week of Day Camp through a time of sharing, awards, and a weekly video. If you are unable to attend the parent program, you may pick-up your camper as usual from 4:30-5:30pm.

### **Balance Due Date**

Please pay your camper's balance by June 1 (or April 15, to receive the additional 5% discount). If you register after June 1, payment is due 2 weeks prior to the camper's session date. If you would like to enroll in the payment plan, select 'Monthly Installments' upon registration. When choosing either the 'Pay in Full by April 15' or 'Pay in Full by June 1' options, please note that your card will not be charged automatically, and you are responsible for making payments prior to the appropriate deadline.

### **Spiritual Focus**

Camp Cedar Cliff is Christ-centered and committed to developing the whole person in their relationship with Jesus Christ. This is accomplished through Bible study, praise and worship, and large group Bible teaching (Scripture Adventure). Our counselors reinforce the truths of God's Word by example and through their relationship with each camper. It is our desire for campers to see the relevance of a personal relationship with Christ and His Word in relation to who they are and to the choices they make daily. Thank you for the opportunity to minister to your child.

### **Day Camp Pod Requests**

A camper may request to be in a day camp group (pod) with **up to two friends** of the same gender, age and/or grade. You will need to list these requests in the Bunk Request box on the registration page. To make your pod request valid, your camper's friend(s) must also request your camper on their registration form. You may also call our office to add/change pod requests. We will do our best to honor these requests.

## Forms

There are a few forms we will need from each camper in addition to the online registration. All required forms are listed on your [CampInTouch account](#), under 'Forms and Documents'. Please be sure to complete these forms prior to your child's first day of camp as it will expedite drop-off on Monday morning.

## Trail Rides on Horseback

Each week there is an opportunity for rising 2nd-5th graders to have a 45-minute horseback experience. Rising 2nd-3rd graders will have a chance to get to know our horses and practice their riding skills in our riding ring. Rising 4th-5th graders will spend time with the horses on our beautiful mountain trails. Each horseback experience will cost \$70. You may register online when registering your camper or by calling the office. Space is limited, so we recommend registering early.

Closed-toe shoes are required to participate and long pants are suggested. Please make sure that your camper brings or wears these items on the day of their trail ride. A note will be sent home the day before your camper's trail ride so that these items can be packed for the next day.

## Things to Bring

There are a few items your camper will need with them at Day Camp. Please send your camper with a backpack containing the following items:

- Water bottle
- One-piece bathing suit
- Towel
- Sunscreen
- Rain jacket or poncho
- Bible (optional)
- Extra snack (optional)
- Change of clothes (optional)

We require you to label ALL belongings with your child's name. We recommend [these labels from Oliver's Labels](#). You can customize with your camper's name and they ship directly to you. You can also purchase them through the 'Camper Clothing Labels' section in your CampMinder account. Our team does our best to return lost items and labeling them helps greatly.

## Things Not to Bring

- Cell phones
- Comic books/magazines
- iPods, iPads, e-readers
- Video games
- Toys
- Knives and firearms

- Expensive jewelry
- Alcoholic beverages
- Tobacco
- Non-prescription drugs
- Fireworks

## **Lost and Found**

Camp Cedar Cliff assumes no responsibility for personal items left by the camper, but every effort is made to return lost and found items to their owners before the campers leave. Please make sure to clearly label all items with the name of the camper. If you're missing something specific, please call our camp office so we can be on the lookout for it. For labeled/identified items, we will call to notify you that we have your item. **If we don't hear back from individuals who have left items within two weeks, those items will be donated.** You may pick up your camper's lost and found items at the camp office or if you would like an item mailed back to you, you will need to pay the cost of postage, plus a \$10 handling fee.

## **Trading Post**

The Trading Post is the camp store where campers may purchase candy bars, drinks, assorted toys, water bottles, and camp T-shirts. Campers visit the Trading Post a few times during the week. We suggest putting \$20-40 per week in your camper's Trading Post account.

You can deposit money in the account by:

- Logging into your CampInTouch account and selecting 'View Trading Post' from the My Account homepage. Select the camper's name and click 'Fund'. Enter the amount and pay.
- At drop-off
- By calling the camp office

Be sure to tell your camper how much money they have to spend. Please do not send cash with your camper. At the end of the week, refunds will be given for the remaining balance if over \$10.00. If the remaining balance is less than \$10.00, Camp Cedar Cliff will consider that balance as a donation to our Scholarship Fund, unless otherwise notified by the parent. Campers who will be returning to Day Camp during a later session will have their Trading Post balance rolled over to that week. Refunds are typically processed within one week of the end of your camper's final session.

## **Pod Picture + Patch**

Each week your camper will receive a pod picture and patch given to them on Friday at the parent program. A keepsake to take home!

## **Switching Sessions and Cancellations**

Provided that there is space available, we will be happy to switch your child's camp session. Please call the camp office at 828-450-3331. If you must cancel your camper's registration before the balance due date, your money, excluding the \$100 deposit, will be fully refunded. If a cancellation is made after the balance due date, no money will be refunded unless a replacement from the waiting list is found. In that case, all money will be refunded excluding the \$100 deposit.

## **Dismissal**

Camp Cedar Cliff looks forward to the opportunity of ministering to the needs of each camper. We recognize the importance of this opportunity along with the tremendous responsibility that is part of the unique environment of Christian camping. We also value the need for our campers to understand the importance of their responsibility regarding how they interact with each other. We are committed to respond to each camper with grace, patience, and love which could include dismissal from camp as part of keeping to our commitment. Please review our [Camper Experience Policy](#) for details.

## **Visiting**

Because of the uniqueness of the camp environment, visitation by family or friends of campers is not permitted. Thank you for helping us maintain an environment free from distractions where your child, in an atmosphere of fun and love, may develop his/her relationship with Jesus Christ.

## **Telephone Calls**

Your camper will not have a phone available to them throughout the week. In case of an emergency, please call our office at 828-450-3331 or our emergency line at 828-713-0565.

## **Health Care + Medication**

During your child's session, we will have an RN on site 24/7. They will check-in your camper's medication at drop-off. Please turn in ALL medicine at drop-off on Monday. All prescription medication must arrive in the containers in which they were originally prescribed. Camp Cedar Cliff has a supply of over-the-counter medications, so please do not send those with your camper. We strive to accommodate all food allergies and diet restrictions, however, we cannot guarantee every request. For extremely picky eaters, we recommend packing a lunch. While we do not prepare food with peanuts, we cannot guarantee all food/snacks are free of peanuts, trace allergens etc.

## Swim Test

Each week campers have the opportunity to swim daily! For day camp, we swim test them on Monday according to age and they receive a wristband based on the following:

### Ages 7+

All campers who are seven years old and up will be required to take a swim test during each week of day camp. Each camper will be asked to swim the length of the pool and tread water for 1.5 minutes. A lifeguard will observe campers during the swim evaluation and assign them a colored wristband based on skill level.

- **A green wristband** signifies that campers successfully can swim the length of the pool and tread water for the full 1.5 minutes. This means they are allowed to swim throughout the entire pool without a lifejacket.
- **A yellow wristband** signifies that the camper successfully can swim the length of the pool but did not complete the full tread requirement. Campers with a yellow wristband will be required to wear a lifejacket in the deep end of the pool, but may swim in the shallow end without a lifejacket.
- **A red wristband** signifies that the camper did not complete the swim or tread requirements. Campers who receive a red wristband will be required to wear a lifejacket anytime they are swimming in the pool.

### Ages 5 and 6

Parents of five and six year old campers will be asked at Monday check-in if they'd like their child to take the swim test or not. If opting out or fail the swim test, they will receive a red band and are required to have a lifejacket at all times.

## Questions?

Visit our [FAQ page](#) or call us at 828-450-3331.

Thanks! The Camp Cedar Cliff Team